



## Lindsay High School Plagiarism Contract\*

Learners may not submit any further assignments in this English class until they are complete and sign this contract and turn it in to their learning facilitator. The due date for this contract is \_\_\_\_\_.

Plagiarism, the willful submitting of another person's ideas, words, images or data without giving that person credit or proper acknowledgement, equates to stealing and will not be tolerated. In order to clarify what constitutes plagiarism, you should be aware that you have committed plagiarism when you:

- Use phrases, quotes, or ideas that are not your own;
- Paraphrase the work of another even though you may have changed the wording or syntax;
- Use facts or data not considered common knowledge;
- Submit a paper written for another class (without prior consent from your LF);
- Submit a paper from an essay service or other agency even if you may have paid for it (these papers are usually terrible anyway, so you are not getting your money's worth)
- Submit a paper by another person even though that person may have given you permission to use it.

You should also note that plagiarism not only encompasses written work, but also computer data, research, musical scores, video programs, and visual arts. Plagiarism is a serious issue, especially in an academic environment; in college, a student can be **expelled** for plagiarism. Because teachers must be able to rely on the integrity of a student's work in order to maintain a climate for successful learning, they understand that plagiarism **reflects on character**. Penalties for plagiarism at LHS include a zero in Educate and detention for first offense, and quickly escalates to in-school suspension, parent meetings, or more severe measures if considered appropriate, including not receiving credit for the course.

**I. Plagiarism Policies.** Review each of the policies below; then put initials in the box next to each policy to indicate that you have read it and understand it.

**Initials**

**Policy on Plagiarism**

Plagiarism is presenting another person's work as one's own. It includes any paraphrasing or summarizing of the works of another person without acknowledgment, including the submitting of another student's work as one's own. Plagiarism frequently involves a failure to acknowledge in the text, notes, or footnotes the quotation of the paragraphs, sentences, or even a few phrases written or spoken by someone else.

During research, the unacknowledged use of research sources gathered by someone else is plagiarism, as is the unacknowledged use of research sources gathered by someone else when that use is specifically forbidden by the faculty member. Failure to indicate the extent and nature of one's reliance on other sources is also plagiarism.

Any work, in part or whole, taken from the internet without properly referencing the source is plagiarism. An author's name and the title of the original work, if available, should be included as part of the reference.

It is the learner's responsibility to be aware of the above policies and know how to properly use sources so as to avoid violating this responsibility.

If a learner uses or relied on others' work in preparing any academic materials (e.g., written assignments, posters, presentations) the learner must cite the source correctly according to the directions provided by the instructor. Failure to do so is plagiarism. Copying and pasting even part of a sentence or phrase is plagiarism, *even when the source is cited correctly*. Paraphrasing a source in a way that copies the phrase or sentence structure of a source is also plagiarism. To avoid plagiarism, learners are expected to properly paraphrase others' ideas by parenthetically citing the source.

**II. Plagiarism Training.** Read each of the statements below regarding how you have been trained about plagiarism— what it is, how to recognize it, how to avoid it, and what the penalties are for committing plagiarism in this course. Put your initials in the box next to each statement that is true for you.

**Initials**

I have viewed the video titled “What is Plagiarism” on YouTube and earned 100% correct on the quiz.  
Date of completion (MM/DD/YYYY) \_\_\_\_\_

I have read the introduction to plagiarism on the first page of this contract, and have reviewed my instructor’s presentation on plagiarism.

**III. Plagiarism Statement.** Read the statement below and sign/date beneath it to indicate agreement and understanding.

I have read the policies on plagiarism from the learning facilitator and understand them. If I have any questions about plagiarism, I have already addressed them with my instructor to my satisfaction.

I will do everything I can to avoid committing plagiarism, including (but not limited to) allowing sufficient preparation time for assignments, saving electronic drafts of my assignments at each stage of development so I do not lose them, and taking notes in my own words from outside sources that I use.

Any work I submit with my name on it will reflect my own ideas and effort. I will properly cite all material that is not my own. I understand that there is no acceptable excuse for committing plagiarism and that doing so is a violation of the Learner Code of Conduct. Should plagiarism, intentional or unintentional, be found in my work for this course, the incident will be reported to the Discipline Office. The penalty for this first violation is a zero on the assignment, a detention, and any reparative assignments required by my learning facilitator.

\_\_\_\_\_  
Learner Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

*\*contract and wording originally created by Diamond High School. Many thanks to the instructor who freely provided it for others’ usage on the AP community website.*