

## JOB SHADOW: INTERVIEW QUESTIONS LIST

**You must choose 10 questions to ask your job shadow employee during an interview. Feel free to choose 10 from the list below, to adapt them to fit your job shadow, or to create your own questions. Write them down on the Job Shadow Interview Worksheet.**

1. What qualities does a person need to possess to be in this type of position?
2. What training or education is required for this type of work?
3. How do you see jobs in this field changing in the future?
4. How much flexibility do you have in terms of dress, hours of work, vacation, etc.?
5. What professional organizations would help me to meet people in this field and learn more about it?
6. What are the basic prerequisites for jobs in this field?
7. What formal or on the job training does the organization provide?
8. Do you work a lot of overtime?
9. How well did your college experience prepare you for this job?
10. What is the employment outlook for the career?
11. What inspired you to choose your career?
12. What school(s) did you attend? Are there any schools you recommend?
13. What was the most influential moment when you were in college?
14. How has your career affected your life?
15. How does the economy affect your job?
16. What are some key factors and skills needed in your line of work?
17. What advice do you have for a person aspiring to enter your career field?
18. Do you take work home?
19. Are there any necessary credentials for your line of work?
20. How important are grades/GPA for obtaining a job in this field?
21. How did you get started in this field?
22. What is the most rewarding part of your job?
23. What is the most challenging part of your job?
24. What entry-level jobs are there in your field or with your company?
25. What opportunities for advancement are there for this field?

Student Name: \_\_\_\_\_

## JOB SHADOW: INTERVIEW WORKSHEET

This form must be completed during and after the job shadow. Your final version, complete with responses from your employer must be typed, saved, and uploaded to your senior website.

**Directions:** This form is to be completed by students prior to their release to shadow and interview someone in the community for their senior project.

Person to be interviewed: \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Job Title \_\_\_\_\_

Business \_\_\_\_\_

Place of interview (specific city/street address) \_\_\_\_\_

Date and time of the interview \_\_\_\_\_

Estimated length of interview \_\_\_\_\_

Briefly state the nature and purpose of this experience and list the objective you hope to accomplish during the job shadow and interview

Question 1: \_\_\_\_\_

Response: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Question 2: \_\_\_\_\_

Response: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Question 3: \_\_\_\_\_

Response: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Question 4: \_\_\_\_\_

Response: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Question 5: \_\_\_\_\_

Response: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Question 6: \_\_\_\_\_

Response: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Question 7: \_\_\_\_\_

Response: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Question 8: \_\_\_\_\_

Response: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Question 9: \_\_\_\_\_

Response: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Question 10: \_\_\_\_\_

Response: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_